

Animiz Help Manual

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Wancai Infomation & Technology Co., Ltd.

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Overview

Animiz is animated video presentation software to make animated, interactive and breathtaking video presentations & Gifs for free. It has been commonly recognized as the simplest animated video presentation maker to create professional video presentations or Gifs with ease. You can easily engage, captivate and inspire your audiences in this way.



It is the perfect animated video make for businesses, educators or individuals to create stylish animated videos and Gifs on their own. No programming skills needed. Everyone can create their own awesome video presentations to express their creative imagination in a matter of minutes.

Features

General Features

- ✤ Simple drag-and-drop interface.
- **4** No programming skills needed.
- **4** Easily make video presentations by dragging and dropping.
- **4** Multiple beautiful built-in online video templates and scene templates.
- A rich library of free video assets (animated roles, royalty-free vector images, diverse shapes, etc).
- **4** Create video presentations with stunning zooming, panning and rotating effects.
- **4** Simple but powerful multi-track timeline to edit all objects.
- 4 Animate videos with stunning entrance, emphasis and exit animation effects.
- 4 Publish videos online or offline or save them as Gifs.
- 4 Free update all the time.

Scene Editing Features

- Drag and drop shapes, images, texts, roles, effects, callouts, sounds, videos, flashes, symbols, charts, formula and labels to scenes.
- ↓ 100+ diverse compelling scene templates.
- 4 50+ cooling scene transition effects.
- **4** Support to directly import PowerPoint files (*pptx).
- **4** Drag up/down the scene thumbnail to easily change scene order.
- 4 Add pleasant background music for your video presentations.
- 4 Add remarks for each scene.
- **4** Customize scene ratio (16:9/4:3/custom) as you expect.

Timeline Features

- Create videos with multi-track timeline for cameras, backgrounds, subtitles, images, texts and the more.
- Attractive preset or self-defined background images and background color s (pure/linear /radial).
- **4** Add zooming, panning or rotating camera effects in your video presentations.
- Easily add subtitles and recording/voiceover.
- **4** Customize different objects' entrance, emphasis and exit animation effects.
- **4** Change different objects' animation play order and speed.
- 4 Align multiple objects at the same time.
- Easily and quickly filter different objects (Text, Image, SVG, Sound, video, shape, SWF, etc)
- **4** Fully control the scene duration and timeline scale.

Publishing Features

Three options for you to publish your project:

- Publish to Cloud: Directly upload your video presentations online and share them anywhere anytime.
- Video: Publish your video presentations offline in different formats (*mp4/*mov/*wmv/*avi/*flv/*mkv).
- Gif: Save project in Gif format. You can decide whether to loop playback Gif or not.

Quick Start

Step 1: Sign Up and Sign In

Click "Register Free" to fill in the information to sign up Animiz. Then you can directly sign in this software with your registered account next time.

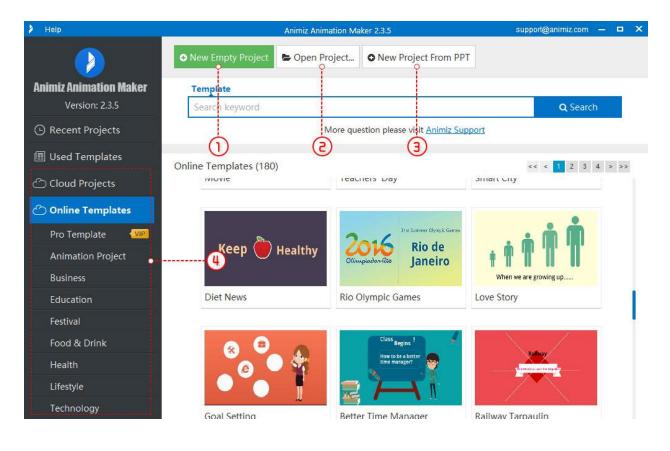
🄰 Help		Animiz Animation Ma	aker 2.3.5	Upgrade account Sign In —	o x
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Animiz Animation Maker Version: 2.3.5	Template			O Saprah	
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Cloud Pr		Fruit	Please input your pass	sword	
 Conline T ✓ Remember pa Pro Temp ✓ Auto login 	assword Forg	ot password?	Re-input your passwo	rd	
Animatic Business Educatio	it?	Sign In	By signing up you a	gree to our <u>Terms of Service</u> . Sign Up	
Festival	Smart City	Cafe	And Bar	Point Line And Area	
Food & Drink					
Health	More than 76.8Mil		· · · · · · · · · · · · · · · · · · ·		
Lifestyle	People shor	t of water globally.		Animation	

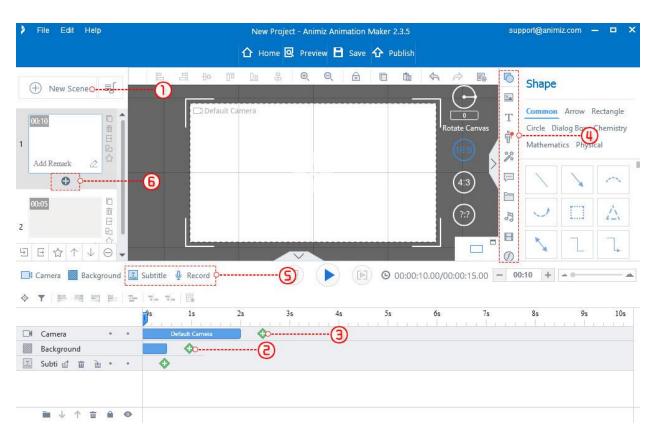
Step 2: Create New Project

There are 4 ways to start a new project with Animiz.

- (1) New Empty Project: Click to start with a new empty project
- (2) Open Project: Open existing project and continue to edit
- (3) New Project from PPT: Import PPTX document to start a new project

(4) **Pre-designed Templates**: Click to download one of the online video templates to start your own project.





Step 3: Customize Scenes

(1) Create new scenes: Select one of built-in scene templates or just add a blank scene

(2) Edit Background: Design scene background with images or

pure/gradient/linear/radial color;

(3) Add Camera: Add zooming/panning/rotating camera to emphasis the points;

(4) **Insert Contents**: Insert shape, image, text, role, sound, video and more objects to enrich the scenes;

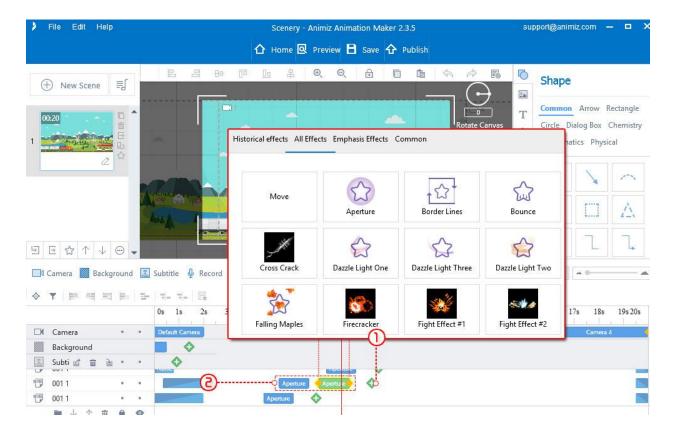
(5) Caption and Voiceover: Add caption and voiceover in your videos to deliver your ideas more clearly.

(6) Cooling Scene Transitions: Choose one of stunning transition effects to make your video play smoothly and naturally.

Step 4: Add Animation Effects

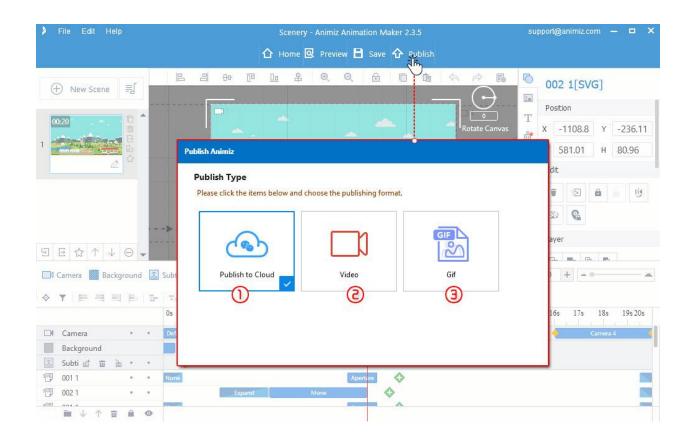
(1) Customize objects' entrance, emphasis and exit effects

(2) Drag and drop animation bar to change objects' play order and speed



Step 5: Publish Videos or Gifs

- (1) Publish to Cloud: Click to publish your video presentation online directly
- (2) Video: Click to publish your video presentation offline in 6 different formats (.mp4, .mov, .wmv, .avi, .flv, .mkv).
- (3) Gif: Save your project as Gif format.



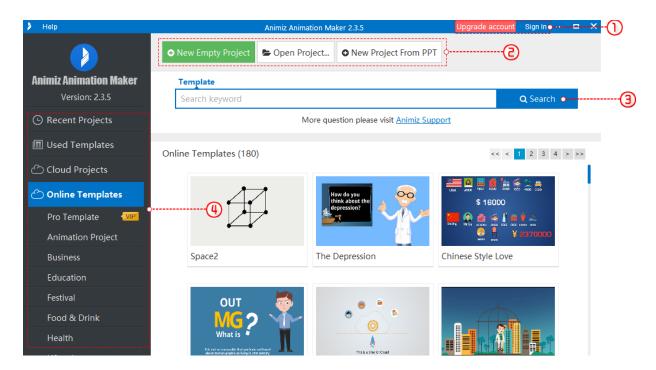
User Interface

Start Interface

In Animiz start interface, you can not only sign up/sign in Animiz, but also create your new project in four different ways: New Empty Project; Open Project; New Project from PPT; Pre-designed Templates.

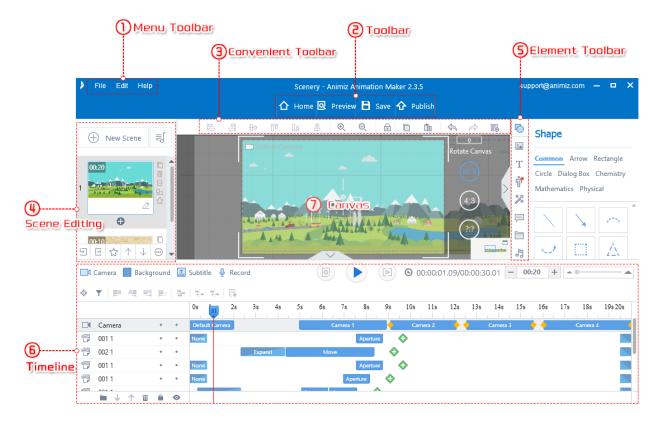
- 1. Register and Sign in: Create a new account, sign in Animiz and upgrade free account.
- 2. Create New Project: 3 ways to create a new project.
- **3. Search**: Search online template and find out answers to the product problems.

4. Online Templates: Online templates are classified into different categories. Just choose and click one of the templates to start your new project.



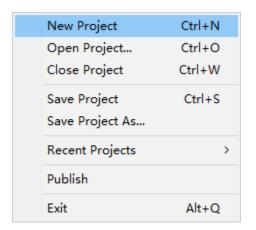
Main Interface

After creating a new project, you can directly go to the main interface to customize and publish your animated videos or Gifs. The main interface includes 7 parts including **Menu Toolbar, Scene Setting, Toolbar, Convenient Toolbar, Element Toolbar, Canvas and Timeline**.



Menu Toolbar

1. File



- (1) New Project: Create a new project in a new window.
- (2) **Open Project**: Open exiting project in your local computer.

- (3) Close Project: Close editing project.
- (4) Save Project: Save the current project as the Animiz project file (*.am).
- (5) Save Project As: Sava a copy of the current project
- (6) Recent Projects: A list of projects that you have created or opened.

(7) **Publish**: Choose to publish your project in three formats: Online video, offline video & Gif

(8) Exit: Close software

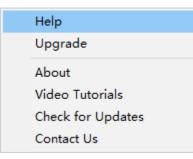
2. Edit

Preview	
Play to end	Ctrl+Shift+ENTER
Import selected scene	Ctrl+I
Export selected scene	Ctrl+E
Import Subtitles	Ctrl+K
Export Subtitles	Ctrl+P
Remove Subtitles	Ctrl+M
Undo	Ctrl+Z
Redo	Ctrl+Y
Сору	Ctrl+C
Cut	Ctrl+X
Paste	Ctrl+V

- (1) **Preview**: Preview the whole project.
- (2) Play to End: Play the whole project.
- (3) Import Selected Scene: Import scene(s) in your local computer.

- (4) **Export Selected Scene**: Export scene(s) in your project.
- (5) Undo/Redo: Undo/Redo actions
- (6) Copy/Cut/Paste: Copy/Cut/Paste objects.

3. Help



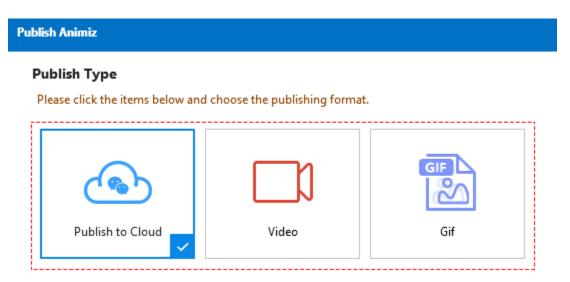
- (1) Help: Go to the Help Center in web browser.
- (2) About: Check the version of this software.
- (3) Video Tutorials: Learn from the simple tutorial to get started with Animiz.
- (4) Check for Update: Check if there is a newer version available.
- (5) Contact Us: Create a ticket and tell us your questions or suggestions.

Toolbar

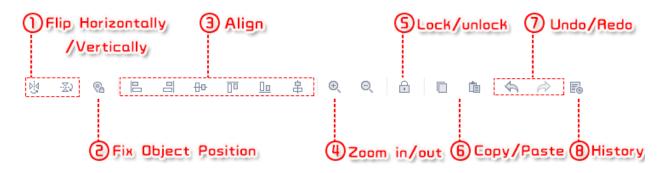


1. Home: Close the current project and back to the starting interface.

- 2. Preview: Preview whole project.
- **3. Save**: Save current project.
- 4. Publish: Publish your project in 3 formats: Publish to Cloud, Video and Gif.



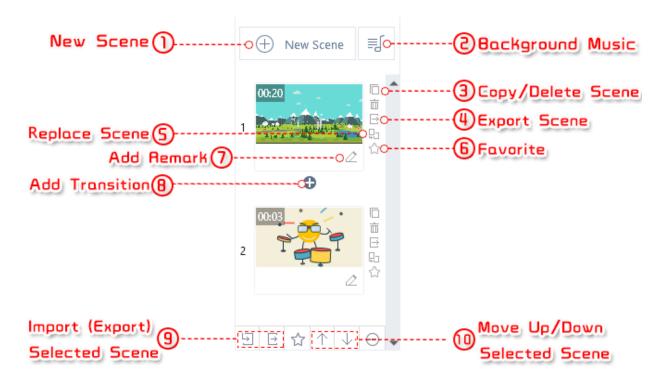
Convenient Toolbar



- 1. Flip Horizontally/Vertically: Flip objects horizontally or vertically.
- 2. Fix Object Position: Fix the objects' position in the canvas.
- **3. Align**: Make objects align left/right/center/top/bottom/middle.
- 4. Zoom In/Out: Zoom in/out canvas and objects.

- **5.** Lock/Unlock Canvas: Lock/Unlock the canvas to make editing more convenient.
- 6. Copy/ Paste: Copy/Paste objects.
- 7. Undo/Redo: Undo/Redo actions.
- 8. History: Show the editing actions you have made

Scene Editing



- **1. New Scene**: Start a new scene with a blank scene or one of the scene templates.
 - (1) Add a Blank Scene: Click the button to add a new black scene.
 - (2) Choose a Scene Template: Click one of the scene templates to add a new scene.

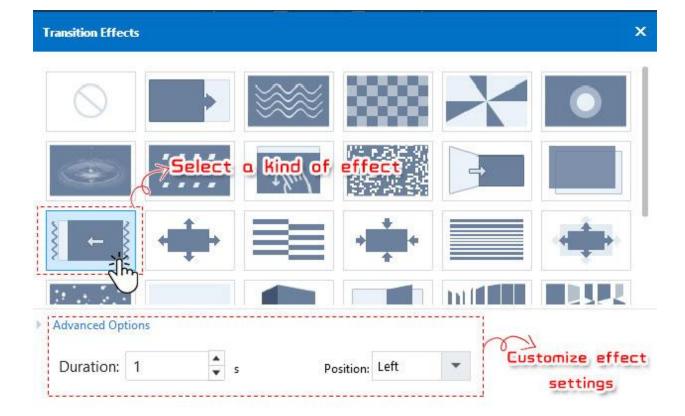


- 2. Background Music: Add background music in your project.
- **3. Copy/Delete Scene**: Copy/Delete the current scene.
- **4. Export Scene**: Export the current scene to your local computer.

5. Replace Scene: Replace the current scene with customized scene or built-in scene template.

6. Favorite: Favorite the current scene and save it to "My Scene Library".

- 7. Add Remark: Add descriptions to the current scene
- 8. Add Transition: Add different transition effects between scenes.



9. Import (Export) Selected Scene: Import (Export) selected scene in (to) your local computer.

10. Move Up/Down Selected Scene: Change the scene order.

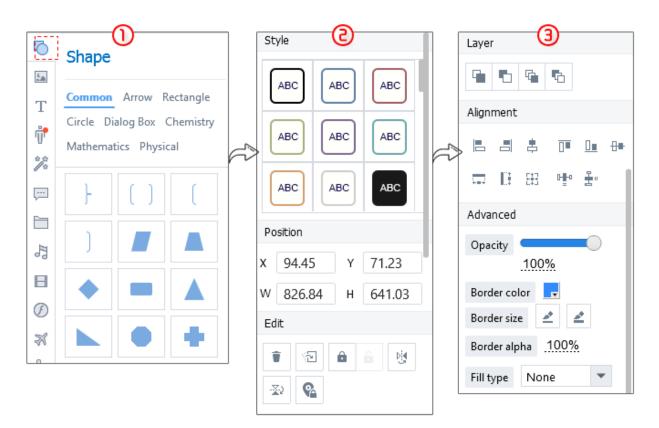
Element Toolbar

1. Add Shape

Click the Shape button and then add shape to canvas. You can further customize shapes' style, layer, filled color, opacity and the more.

Steps to Add Shape:

Click Shape button \rightarrow Select a shape \rightarrow Drag the shape to canvas or draw the shape on canvas \rightarrow Customize shape settings

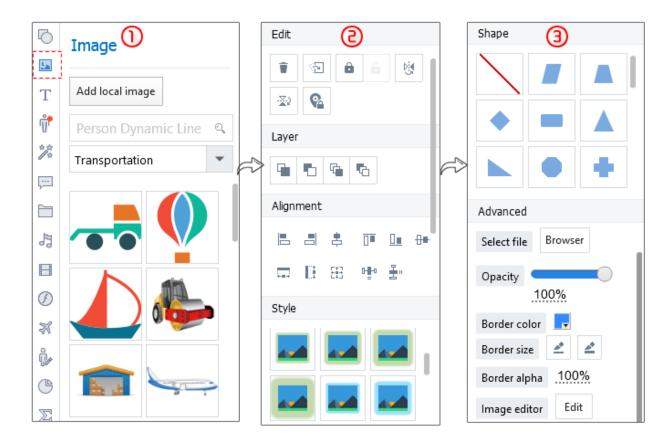


2. Add Image

You can not only add local/online (*.gif, *png, *.jpg, *.jpg, *.svg) images in your project, but also customize their style, shape, effect and the more.

Steps to Add Image:

Click Image button \rightarrow Select a(n) local/online image to add \rightarrow Customize image settings

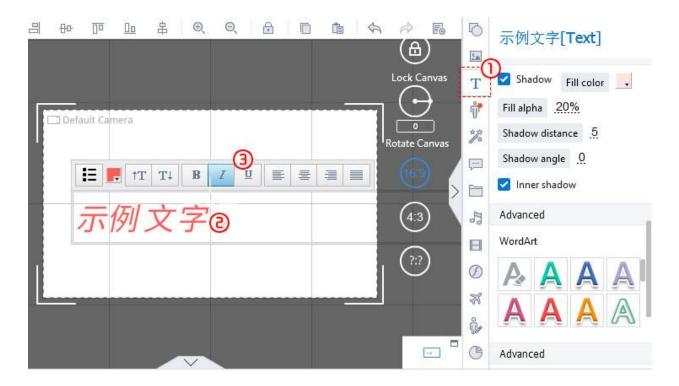


3. Add Text

Click Text button to add text to canvas. Then you can easily customize text settings including font, bold, italic, WordArt/texture/shadow font effect and the like.

Steps to Add Text:

Click Text button \rightarrow Input text \rightarrow Customize text settings

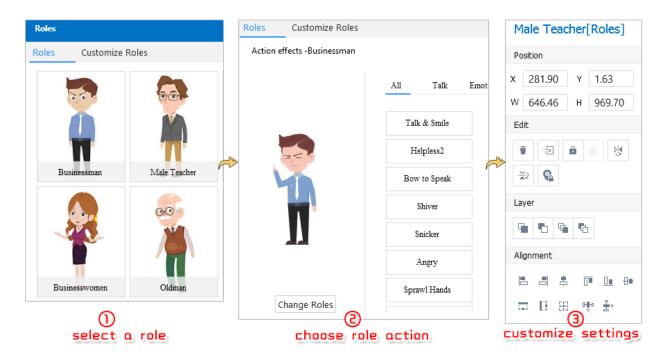


4. Add Roles /Customize roles

You are able to add different roles with different actions and expressions. Meanwhile, you can further customize unique animated roles on your own as well.

Steps to Add Roles:

Click Role button \rightarrow Select a role and choose role's action \rightarrow Click to apply role \rightarrow Customize role settings



5. Add Effect

Different animated effects can be added in your projects including snow, rain, sun, emoji, bubble, wind, cloud, falling leave and the more.

Steps to Add Effect:

Click Effect button \rightarrow Select and click an effect to add in canvas \rightarrow Customize effect settings

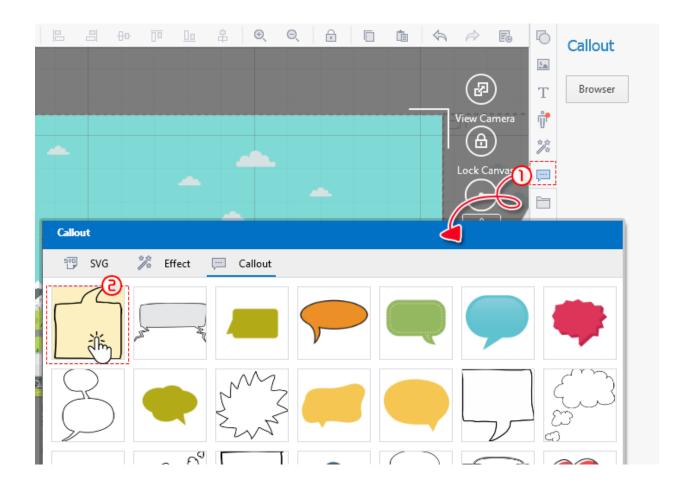
1			Effect View Camera View Camera View Camera	
	Effect SVG 🏂 Effect	🐖 Callout		
	Folders	Preview		
	Common Effects 2			
	Characters Light Explosion			

6. Add Callout

Colorful callouts can help you to explain your ideas clearly.

Steps to Add Callout/Speech Bubbles:

Click Callout button \rightarrow Select and click a callout to add in canvas \rightarrow Customize callout settings

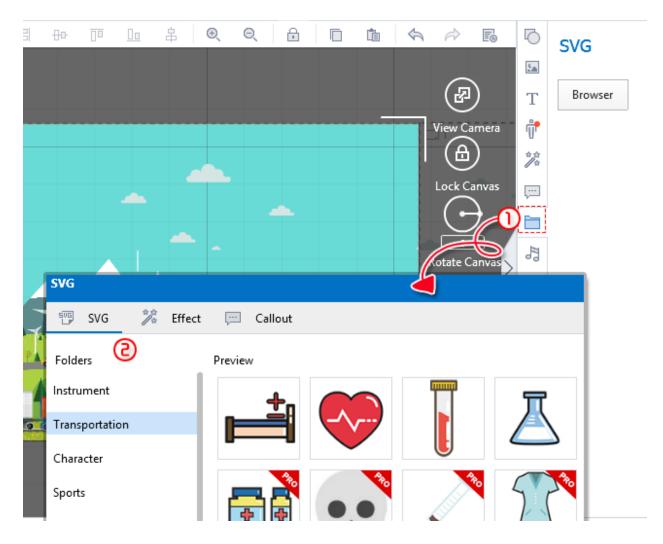


7. Add SVG

Whether you zoom in or zoom out the SVG image, it will never blur the image all the time.

Steps to Add SVG:

Click SVG button \rightarrow Select and click an image to add in canvas \rightarrow Customize SVG image settings

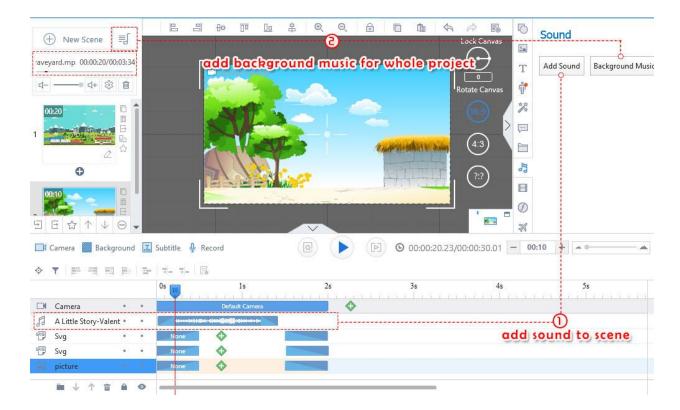


8. Add Sound

You are able to add local or built-in online sounds in your project. There are two types of music you can add: one is adding music in scenes; the other is adding background music for the whole video. You can clip the sound and control sound volume in the timeline.

Steps to Add Sound:

Click Sound button \rightarrow Add local Sound/online \rightarrow Customize sound settings in the timeline



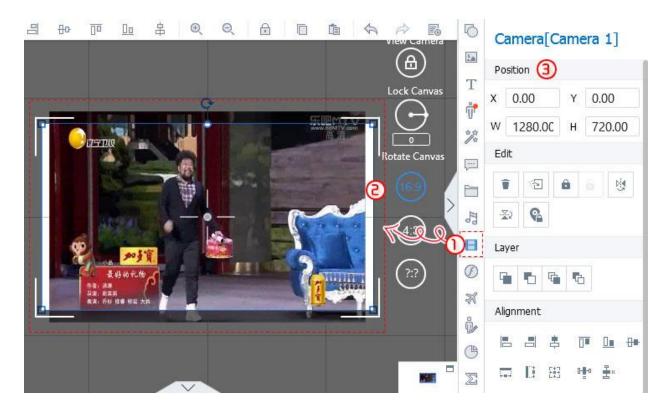
9. Add Video

You are able to add local videos in your project.

Steps to Add Local Video:

Click Add Local Video button \rightarrow Import local video \rightarrow Show video on canvas \rightarrow

Customize video settings

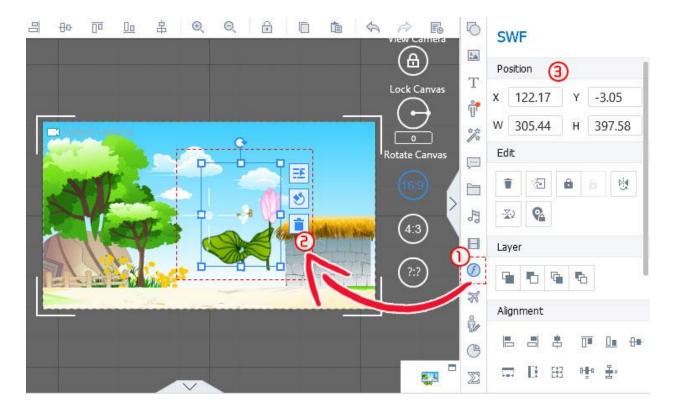


10. Add SWF

Vivid SWF can help you to animate your video presentations. Both local SWFs and online SWFs can be added in your project.

Steps to Add SWF:

Click SWF button \rightarrow Select a(n) local or online SWF to add \rightarrow Customize SWF settings

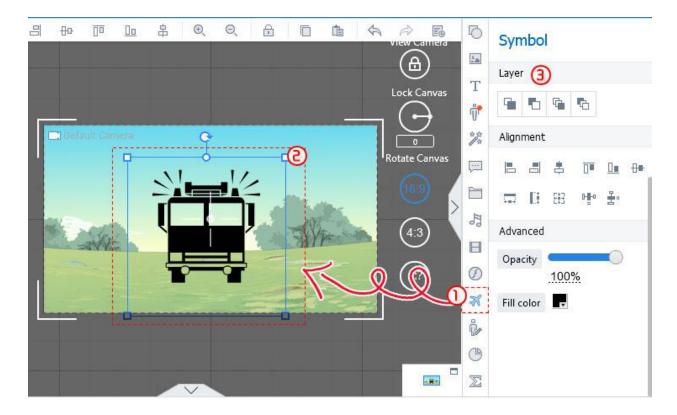


11. Add Symbol

50+ Common symbols can be used to show your ideas in a logical manner. You can change those symbol icons' color, opacity and the more.

Steps to Add Symbol:

Click Symbol button \rightarrow Select and drag the symbol to canvas \rightarrow Customize symbol settings



12. Add Actors

Animated roles can make your presentations look more interactive and vivid. There are 3 kinds of roles available: Flash Actor, PNG Actor and GIF Actor.

Step to Add Roles:

Click the Roles button \rightarrow Select and click a role to add in canvas \rightarrow Customize role's settings

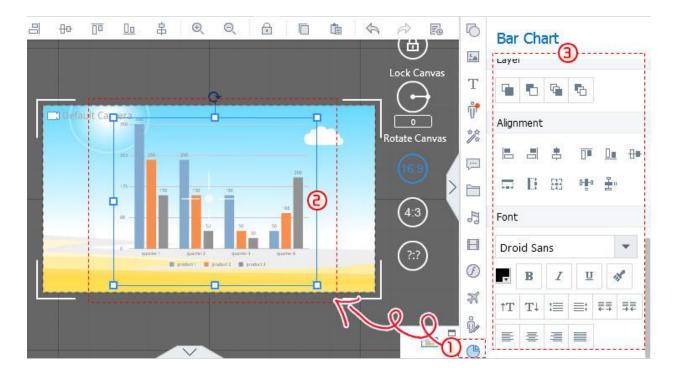


13. Add Chart

Animiz offers different chart templates for users including bar chart, dot chart, pie chart, line chart, area chart, stacking chart, radar chart, mixed chart, nightingale rose chart and table.

Steps to Add Chart:

Click Chart button \rightarrow Choose chart type \rightarrow Click Edit Chart to edit the data \rightarrow Customize chart settings

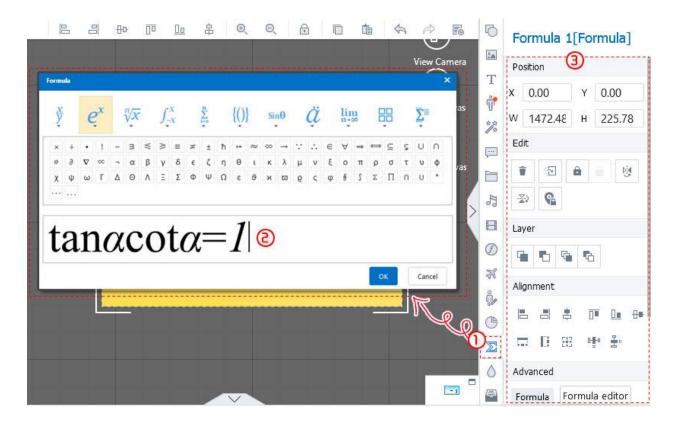


14. Add Formula

Formula Editor makes it simple for everyone to add mathematic formula in their video presentation.

Steps to Add Formula:

Click Formula button \rightarrow choose the formula type and edit the data \rightarrow customize the formula settings.

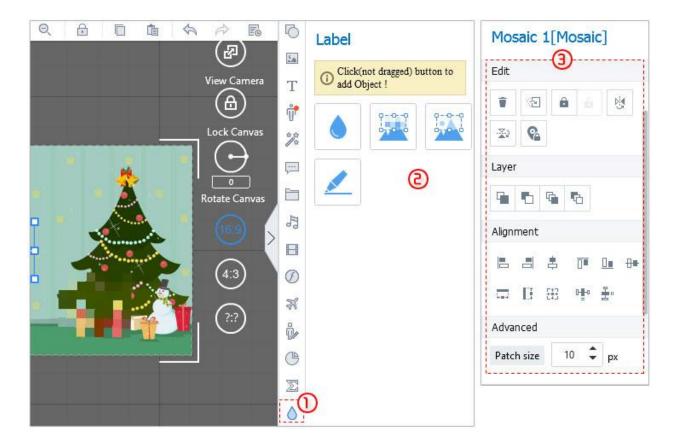


15. Add Label

There are four different label effects can be used to hide or highlight part of your video content including blur effect, mosaic effect, spotlight effect and highlighter effect.

Steps to Add Label Effect:

Click Label button \rightarrow Click to add label in canvas \rightarrow customize the label settings.



16. Manage My Library

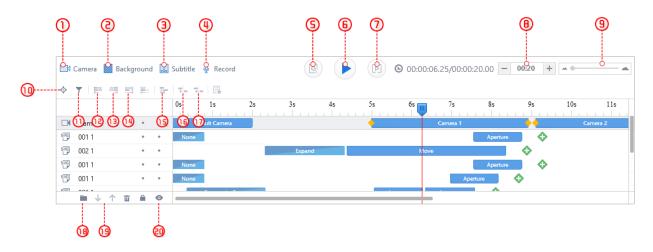
You are able to add any objects in My Library for next editing. They are classified into different categories (Image, GIF, SWF, Sound...). Meanwhile, importing, outputting and clearing objects are also at your disposal.

Canvas



- 1. Lock/Unlock Canvas: Enable/Unable the canvas to move.
- 2. Rotate Canvas: Adjust the circle radius or input the number to rotate canvas.
- 3. Scene Ratio: 16:9; 4:3; Self-defined scene ratio;

Timeline



1. Camera: Add different cameras to create videos with amazing zooming, panning and rotating effect.

2. Background: Customize scene background with image or pure/gradient/linear/radial color background.

3. Subtitle: Make your video presentations clearer with informative subtitles. You can directly input or output subtitles as you wish.

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The simplest animated video presentation softw	
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You can ent	E C → Y Position → C → Y Position → C → C → C → C → C → C → C → C → C →
Save Batch Add	
🔝 Subti 🖆 🖬 🖻 🔹 🔹 💠	Save Cancel

4. Record: Animiz enables you to record sounds and directly add your recording in video presentations.

5. Preview: Preview the whole project.

6. Play the Current Scene: Play and preview the current scene.

7. Play the Current Scene from Start: Play and preview the current scene from start.

8. Scene Duration: The default scene duration is 10s. You can decrease or increase the scene duration as you wish.

9. Timeline Scale: Scaling the timeline will make editing more convenient.

10. Put the Object in the Center of Canvas: Select object and click the button to put selected object in the center of canvas.

11. Filter: Help search and find the elements that you add to canvas quickly.

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12. Align Entrance Effects: Select related objects in the timeline and then click the button to align selected objects' entrance effects.

13. Align Exit Effects: Select related objects in the timeline and then click the button to align selected objects' exit effects.

14. Align Animation duration (longest/shortest): Align selected objects based on the animation duration.

15. Adjust Animation Effects Overally: Insert scene duration before or behind all animation effects.

16. Enter in Sequence: Make the selected objects entrance effects enter in sequence.

17. Exit in Sequence: Make the selected objects exit effects exit in sequence.

18. Add Folder: Add a folder and put the elements into folder for managing conveniently.

19. Send backward/Bring forward: change layer of elements can them show in the way you like.

20. Show/hide the selected elements in canvas: Click to show or hide the elements easily.

Publishing Interface

Publish Animiz

Publish Type

Please click the items below and choose the publishing format.



Publish to Cloud

Click to publish your video presentations online directly and share them anywhere anytime.

Publish Animiz

Publish to Cloud

Publish to our cloud service and make your video presentation available anywhere anytime.

[•] ·	÷	Title of Videblew-Project	
	ALARY PARA	Category: Please select your category Override the existing video presentation on the cloud	•
Click to change the cov Video Info Vide		Public Agree our terms of service /png, suggested size: 400x225	
Keywords	video maker		
Description		escriptions for your video, which will understand more.	

Video

Click to publish your video presentation offline in 6 different formats

(.mp4, .mov, .wmv, .avi, .flv, .mkv).

Publish Animiz				>
Publish as vid When publishin		ject in video format,	, you can upload it to youtube, vimeo or burn it to DVD and then share with friends	5.
Save to file	C:\User	rs\Administrator	r\Desktop\New-Project.mp4 Browser Oper	1
Duration: 00:00:2	20			
 Advanced (Options			
Size		Format	Frame Rate	
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○ 720P HE)(VIP)	◯ .mov	·	
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Custom	(VIP)	🔾 .avi		
		◯ .flv		
		🔘 .mkv		
Motion	Blur	🗌 Alpha Cl	hannel	
Waterm	ark		Browser	
		Add 1920X1080 trai	insparent PNG with watermark	
			Back Publi	sh

Gif

Save your project as Gif format.

Publish Animiz				×
Publish as Gif You can custom		ze, frame rate, alpha channel, loop playback settings in the Advanced Optio	ins.	
Save to file	C:\Users\A	Administrator\Desktop\New-Project.gif	Browser	Open
Duration: 00:00:				
Size 144P 180P(VII ≥ 270P(VII Custom(P)	Frame Rate		
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